

Town of Jay

Request for Proposals - Invitation to Bid Public Works Sand and Salt Building Repair

The Town of Jay is seeking proposals to repair the north wall of the Sand and Salt Building located at the Public Works Facility at 519 Main Street in Jay. Bids are to be in sealed envelopes clearly marked "Public Works Sand and Salt Building" and are due by May 11, 2018 at 2:00 PM at the Town Office, 340 Main Street, Jay, ME 04239. Bids submitted via email, fax, or any other way than in a sealed, marked envelope will not be accepted. Bids will be opened publicly at 2:00 PM on May 11, 2018 at the Jay Town Office and will be reviewed at the Select Board meeting on May 14, 2018 at 6:00 and awarded either at the meeting or discussion of the bid award will continue and be announced.

The project shall be completed between July 1, 2018 and September 30, 2018. Per day late charges will be subtracted from the contract amount for each day the project is not complete after September 30, 2018. The late fee will be \$100.00 per calendar day. Payment from the Town will be made in full within 15 days of receipt of the contractor's invoice at the completion of the project.

Bidding contractors shall be regularly engaged in the building construction trade and the Town will require that references be provided. The successful contractor, and sub-contractors if any, shall provide proof of general liability insurance in the amount of \$1,000,000 that names the Town of Jay as an additional insured and, if applicable, workers compensation insurance in the state statutory amount prior to commencement of work. The contractor shall guarantee all material and labor for one year from date of completion. Manufacturer's warranties in excess of one year shall apply to all materials, as appropriate.

The Town of Jay reserves the right to accept or reject any or all bids. The successful bidder shall be selected based on the ability to fulfill the project as described for the cost deemed to be in the best interest of the Town.

Questions regarding the project may be directed to:

Shiloh LaFreniere, Town Manager	OR	John Johnson, Public Works Director
340 Main Street		519 Main Street
Jay, Maine 04239		Jay, Maine 04239
(207) 897-6785		(207) 557-5821
jmanager@jay-maine.org		jhighway@jay-maine.org

Bid Specifications for Public Works Sand and Salt Building Repair

Scope of Work: Provide all labor, materials, fasteners, equipment and incidentals needed to reconstruct the north wall of the Sand and Salt Building located at the Public Works facility at 519 Main Street. The man door shall be removed to allow for the widening of the garage door to the greatest extent possible between the current foundation walls. The new, wider opening shall be constructed to a height of 20' as opposed to the current 16'. Undamaged framing members may be utilized in the reconstruction of the wall, but all plywood siding shall be removed, discarded and replaced with metal siding. All remaining components of the former overhead door shall be removed and will remain the property of the Town of Jay. All damaged mechanical components, including electrical and video, shall be repaired and relocated as needed to allow for the new, wider opening. A new dormer/shed roof shall be constructed across the top of the garage door opening for the purpose of routing rain water a minimum of 4' from the opening at ground level. All demolition debris material will be the responsibility of the contractor to dispose of at the Jay Transfer Station. The contractor shall make every effort to prevent nails and other sharp debris from remaining on the ground during the construction. Site must be 100% clean at project completion, including magnetic sweeping of job site upon completion of project. It shall be the responsibility of the contractor to ensure that utilities are contacted for appropriate relocation during the project as well as reconnection of utilities upon completion.

Town of Jay - Public Works Sand and Salt Building Repair
Bid Submission Form

Company Name: _____

Address: _____

Phone: _____ E-mail: _____

TOTAL BID: _____

Specification of project details, manufacturer and products to be used and warranty life:

_____ Attach additional documents as necessary.

Approximate date the Contractor will begin the job: _____

Approximate number of work days necessary to complete: _____

References (List at least 3 references with names and contact information.):

I understand that the project as described is to be completed between July 1st and September 30th, 2018 and that a penalty of \$100/day will be applied to the contract price for each calendar day beyond the completion date. I understand that the Town of Jay reserves the right to accept or reject and or all bids. I understand that I will be required to file proof of general liability insurance and workers compensation insurance and will sign an Independent Contractor Agreement (attached) if awarded the bid for this project. I guarantee the price stated above through September 30, 2018.

Signature: _____ Date: _____

Printed Name & Title: _____

Bids are to be in sealed envelopes clearly marked "Public Works Roof Bid" and are due by May 11, 2018 at 2:00 PM at the Town Office, 340 Main Street, Jay, ME 04239. Bids submitted via email, fax, or any other way than in a sealed, marked envelope will not be accepted. Bids will be opened publicly at 2:00 PM on May 11, 2018 at the Jay Town Office and will be reviewed at the Select Board meeting on May 14, 2018 at 6:00 and awarded either at the meeting or discussion of the bid award will continue and be announced.

Newspaper Ad:

Town of Jay, Maine – Requests for Proposal

The Town of Jay is seeking bids to repair the north wall of the Sand and Salt Building at the Public Works Facility. Bid forms are available on the Town's website (www.jay-maine.org), by email (jmanager@jay-maine.org) and at the Town Office (340 Main Street, Jay). Sealed bids are due at the Town Office by 2:00 pm, Friday, May 11, 2018.