

# Town of Jay

## Request for Proposals - Invitation to Bid

### Fire Department Station 2 and Pump Station 1 Roof and Vinyl Siding Replacement

The Town of Jay is seeking proposals to replace the metal roof on Jay Fire Station 2, the shingle roof on Pump Station 1 as well as vinyl siding on both structures. These buildings are located at 118 Main Street in Jay. Bids are to be in sealed envelopes clearly marked "FD & Pump Station Bid" and are due by Wednesday, November 2<sup>nd</sup> at 4:00 PM at the Town Office, 340 Main Street, Jay, ME 04239. Bids submitted via email, fax, or any other way than in a sealed, marked envelope will not be accepted. Bids will be opened publicly at 4:00 PM on November 2<sup>nd</sup> and are anticipated to be included on the Monday, November 14<sup>th</sup> Select Board agenda for acceptance or further discussion.

The contract is to be completed no later than June 30, 2023. Per day late charges will be subtracted from the contract amount for each day the project is not complete after June 30, 2023 unless prior agreement is made between the Town and the contractor based on extenuating circumstances. The late fee will be \$100.00 per calendar day. Payment from the Town will be made in full within 15 days of receipt of the contractor's invoice at the completion of the project.

Bidding contractors shall be regularly engaged in the roofing and siding trade and the Town will require that references be provided. The successful contractor, and sub-contractors if any, shall provide proof of general liability insurance in the amount of \$1,000,000 that names the Town of Jay as an additional insured and, if applicable, workers compensation insurance in the state statutory amount prior to commencement of work. The contractor shall guarantee all material and labor for one year from date of completion. Manufacturer's warranties in excess of one year shall apply to all materials, as appropriate.

The Town of Jay reserves the right to accept or reject any or all bids. The successful bidder shall be selected based on the ability to fulfill the project as described for the cost deemed to be in the best interest of the Town.

Questions regarding the project may be directed to:

Mark Holt, Sewer Superintendent  
(207) 576-1414  
jsewer@jay-maine.org

**OR** Shiloh LaFreniere, Town Manager  
340 Main Street  
Jay, Maine 04239  
(207) 897-6785  
[jmanager@jay-maine.org](mailto:jmanager@jay-maine.org)

## **Bid Specifications for Fire Department Station 2 and Pump Station 1 Roof and Vinyl Siding Replacement**

**Scope of Work:** Provide labor, materials, fasteners, equipment, staging and incidentals required to complete the project. All material will be tax exempt under the Town of Jay's tax-exempt status. All demolition material will be the responsibility of the contractor to dispose of independently or at the Jay Transfer Station and shall be sorted in accordance with the Transfer Stations rules. Debris shall be cleaned up at the end of each day and contractor shall make every effort to prevent nails from remaining on the grass, gravel and pavement during the construction. The contractor shall communicate with the Fire Chief to assure emergency access to the Fire Station at all times. The site must be 100% clean at project completion, including magnetic sweeping of job site. The contractor shall cover uncovered portions of the roof during the project to protect the building from water infiltration during inclement weather. It shall be the responsibility of the contractor to ensure that utilities are contacted for appropriate relocation during the project as well as reconnection of utilities upon completion.

### **Pump Station 1: Roof**

1. Remove and dispose of all existing asphalt shingles, felt paper, etc.
2. Repair/replace any damaged sheathing. Sheathing damage identified by the contractor shall be reviewed with the Town to determine replacement need. Cost for sheathing replacement shall be added to the bid cost as agreed by the Town.
3. Caulk and flash around all roof penetrations.
4. Install painted white 8" galvanized drip edge.
5. Cover entire roof with IKO Goldseal Ice & Water Shield.
6. Install a minimum of grey IKO Cambridge 30-year architectural shingles using at least 1¼" galvanized roofing nails properly installed. Starter strip shall be IKO Leading Edge starter strips.

### **Pump Station 1: Vinyl Siding**

1. Remove and dispose of all existing vinyl siding, house wrap, etc.
2. Repair/replace any damaged sheathing. Sheathing damage identified by the contractor shall be reviewed with the Town to determine replacement need. Cost for sheathing replacement shall be added to the bid cost as agreed by the Town.
3. Cover all exterior walls with house wrap (air/moisture barrier).
4. Cover all exterior walls with CertainTeed Monogram siding, double 4-inch, 0.046 inch thickness, rough cedar clapboard textured, or equal as determined by the Town. Color to be determined by the Town once a manufacturer is determined. New trim around doors, at corners, starter strips, under sill/termination strips, and "J" channels will be R&R w/ new color matched units.
5. Paint door slab only – 2 coats per side, white paint.

## **Fire Station 2:**

1. Remove all existing metal roofing.
2. Repair/replace any damaged sheathing. Sheathing damage identified by the contractor shall be reviewed with the Fire Chief to determine replacement need. Cost for sheathing replacement shall be added to the bid cost as agreed by the Town.
3. Caulk and flash around all roof penetrations and remount the antenna.
4. Install painted white 8" galvanized drip edge.
5. Cover lower edges of the large roofs with two complete courses/6 feet of IKO Goldseal Ice & Water Shield. Cover remaining sections of the roof deck with Roof Guard prior to shingle installation. Cover entire roof of breezeway between buildings with IKO Goldseal Ice & Water Shield.
6. Install a minimum of grey IKO Cambridge 30-year architectural shingles using at least 1¼" galvanized roofing nails properly installed. Starter strip shall be IKO Leading Edge starter strips.

## **Fire Station 2: Vinyl Siding**

1. Remove and dispose of all existing vinyl siding, house wrap, etc. on the front side (east) gable end.
2. Repair/replace any damaged sheathing. Sheathing damage identified by the contractor shall be reviewed with the Fire Chief to determine replacement need. Cost for sheathing replacement shall be added to the bid cost as agreed by the Town.
3. Cover gable end with house wrap (air/moisture barrier).
4. Cover the gable end on the front side with white CertainTeed Monogram siding, double 4 inch, 0.046 inch thickness, rough cedar clapboard textured, 4 inch double, w/lifetime guarantee, or equal as determined by the Town. New trim around doors, at corners, starter strips, under sill/termination strips, and "J" channels will be R&R w/ new color matched units.

Substitution of specified materials with equivalent or superior properties may be allowed, subject to written approval by the Town. Bids shall indicate if substitution is proposed and specify the materials proposed.

**Town of Jay  
Fire Department Station 2 and Pump Station 1 Roof  
and Vinyl Siding Replacement**

**Bid Submission Form**

Company Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_ E-mail: \_\_\_\_\_

**TOTAL BID:** \_\_\_\_\_

**Bid Amount - Bidder must specify manufacturer and products proposed to be used and warranty life within 30 days of bid award.**

Approximate date the Contractor will begin the job: \_\_\_\_\_

Approximate number of work days necessary to complete: \_\_\_\_\_

References (List at least 3 references with names and contact information.):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Other details/proposed substitutions/etc.:

\_\_\_\_\_  
\_\_\_\_\_

I understand that the project as described is to be completed by June 30, 2023 and that a penalty of \$100/day will be applied to the contract price for each calendar day beyond the completion date, unless otherwise agreed by the Town. I understand that the Town of Jay reserves the right to accept or reject and or all bids. I understand that I will be required to file proof of general liability insurance and workers compensation insurance and will sign an Independent Contractor Agreement (attached) if awarded the bid for this project. I guarantee the price stated above through June 30, 2023.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Printed Name & Title: \_\_\_\_\_

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NOTICE:

Town of Jay, Maine – Requests for Proposal

The Town of Jay is seeking proposals to replace the roofs on Jay Fire Station 2 and Pump Station 1 and vinyl siding on both structures. These buildings are located at 118 Main Street in Jay. Bid forms are available on the Town's website ([www.jay-maine.org](http://www.jay-maine.org)), by email ([jmanager@jay-maine.org](mailto:jmanager@jay-maine.org)) and at the Town Office (340 Main Street, Jay). Sealed bids are due at the Town Office by 4:00 pm, Wednesday, November 2, 2022.